



Associação  
Saúde da  
Família

**INTERNATIONAL SMALL  
GRANTS FUND 2005**

**BRAZIL**



Elton John AIDS Foundation

**FINAL REPORT**

**July, 2006.**



# Elton John AIDS Foundation

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## **GRANT REPORT COVER SHEET**

(Please copy and attach this top sheet to subsequent report documents)

**Please complete each section of this form FULLY and IN ENGLISH**  
**NOTE: Only provide one copy of your report, unbound and not stapled**

Your Letter of Agreement will stipulate by which date your report is due. If you are unable to complete any section of the form or have any specific problems completing your report, please indicate why. You may provide supplementary information as appropriate.

### **GENERAL INFORMATION**

**1. Name of Organisation:**

ASSOCIAÇÃO SAÚDE DA FAMÍLIA

**2. Project Title to which this report relates:**

EJAF ISGF 2005 MONITORING PROJECT - BRAZIL

**3. Telephone No:**

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**4. Report prepared by:**

SILAS P. BARBOSA JR.  
MANAGER

**Position:**

ASF's HIV/AIDS/STD PROJECT

**5. Type of Report (interim/final):**

FINAL REPORT

**6. Report Period:**

**From:** JAN 2005

**To:** JUNE 2006

**7. Date of Report:**

24-JUL-2006

**Signature:**

**Project Report Table for the Elton John AIDS Foundation**

<b>Name of Organisation: Associação Saúde da Família</b>				<b>Name of Project: EJAF ISGF 2005 Monitoring Project</b>			
<b>Overall Aim of project: To monitor EJAF ISGF Projects in Brazil</b> (use a separate sheet for each aim)				<b>Table prepared by: Silas P. Barbosa Jr.</b> <b>Date: 25.07.2006</b>			
Objective	Activities	Undertaken by	Type and number of target beneficiaries reached	Timeframe	Actual output	Expected output = actual output?	Any resulting action?
					Actual impact	Expected impact = actual impact?	Any resulting action?
<i>List objectives exactly as set out in your application</i>	<i>List activities exactly as set out in your application</i>	<i>List the people who organised/ran the activity</i>	<i>List which groups were targeted (e.g. girls aged 16-24) and how many people actually benefited from the activity</i>	<i>Detail the actual timeframe of the activity e.g. undertaken between..., evaluated on...</i>	<i>Detail actual <u>output</u> of activity, measured as set out in your application</i>  <i>Detail actual <u>impact</u> of activity, measured as set out in your application</i>	<i>If the actual <u>output</u> differs from the expected output (as predicted in your application) please explain the reasons for this.</i>  <i>If the actual <u>impact</u> differs from the expected impact (as predicted in your application) please explain the reasons for this.</i>	<i>Has any action been taken or is any planned in order to address issues raised in the previous column</i>  <i>Has any action been taken or is any planned in order to address issues raised in the previous column</i>
OBJECTIVE 1:	Technical monitoring of EJAF ISGF 2005 projects in Brazil (6 projects in São Paulo, Brazil)	Dr. Maria Eugenia Lemos Fernandes, MD MPH Executive Director of ASF; Tatiana Plucienick Dowbor, ASF Project Manager for EJAF ISGF 2005 Monitoring Project; Dr. Silas P. Barbosa Jr., MD PhD, ASF HIV/AIDS/STD Project Manager	Six EJAF ISGF 2005 recipient NGO's	Three monitoring meetings with NGO's project coordinators; two technical reports (interim and final)	Monitoring the work of the NGO's awarded the 2005 EJAF ISGF funding was very efficient as measured by the achievement of the proposed goals	The actual output supplanted the expect results	
OBJECTIVE 2:	Financial monitoring of EJAF ISGF 2005 projects in Brazil (6 projects in São Paulo, Brazil)	Staff of ASF's Finance Department - Director Ivan Fini	Six EJAF ISGF 2005 recipient NGO's		Na ASF proprietary finance software was used to monitor all financial operations of each small project as well as the Monitoring Project itself.	The actual output supplanted the expect results, ensuring transparency and good utilisation f resources.	
OBJECTIVE 3:	Conduct EJAF ISGF 2006 selection projects for Brazil (6 projects in São Paulo and 6 projects in Fortaleza)	Dr. Maria Eugenia Lemos Fernandes, MD MPH Executive Director of ASF; Tatiana Plucienick Dowbor, ASF Project Manager for EJAF ISGF 2005 Monitoring Project	Six NGO's in São Paulo and 3 in Fortaleza recived funding for projects to be implemented in 2006.		Selection process was conducted for São Paulo and Fortaleza NGO's. Only 3 NGO's in Fortaleza received funding from EJAF ISGF 2006.		For the next selection process a better support for the NGO's in Fortaleza will be provided to ensure better designed projects.

## **ASF Project Team**

- |   |   |
|---|---|
| <i>Executive Director</i>                       | - <b>Maria Eugênia Lemos Fernandes, MD, MPH</b> |
| <i>HIV/AIDS/STD Project Manager</i>             | - <b>Silas P. Barbosa Jr., MD PHD</b>           |
| <i>ASF EJAF-ISGF Project Manager<br/>(2005)</i> | - <b>Tatiana Plucienick Dowbor</b>              |
| <i>Project Assistant</i>                        | - <b>Cleide Suely Brogna</b>                    |
| <i>Finance Manager</i>                          | - <b>Ivan Fini</b>                              |

## **Recipient Institutions**

**ALIVI – Associação Aliança pela Vida**

**FFF - Fundação Florestan Fernandes**

**CFSS - Coletivo Feminista Sexualidade e Saúde**

**Solar Eunice Weaver**

**GAPA - Grupo de Apoio à Prevenção à AIDS**

**IEPAS – Instituto de Estudos e Pesquisa em AIDS de Santos**

## **Sponsored by**

- **Elton John AIDS Foundation**

## **Report prepared by**

- **Silas P. Barbosa Jr., MD, PHD**
- **Maria Eugênia Lemos Fernandes, MD, MPH.**
- **Ivan Fini**

## **1. EXECUTIVE SUMMARY**

Associação Saúde da Família (ASF) has been the umbrella Organization for EJAF ISGF projects in Brazil. Since 2003, 30 projects were implemented in Brazil under the supervision and monitoring of ASF. In addition, as for 2006, ISGF projects have been extended to Fortaleza, in the north east region of Brazil.

The present report refers to the ASF EJAF ISGF 2005 Monitoring Project for the projects implemented in 2005. The reporting period was extended to June 2006 in order to conduct a joint meeting between project coordinators of 2005 and 2006 projects. The results from the selection process for 2006 were only available in April, 2006 and funding from EJAF was transferred in May, 2006.

All NGO's awarded the EJAF ISGF 2005 funding completed the actions and attained the expected results for their projects. ASF monitored all technical and financial aspects of each project.

Presently, ASF awaits for the approval of of ASF ISGF 2006 Monitoring Program in order to start the monitoring activities of 2006 projects ins São Paulo and Fortaleza and to conduct the 2007 selection process.

## 2. INTRODUCTION

Associação Saúde da Família (ASF) is pleased to present a report on the EJAF ISGF 2005 Monitoring Project and the six Brazilian projects awarded the EJAF ISGF 2005 (Table 1).

**Table 1 – EJAF ISGF 2005 recipient organisations and projects**

<b>Organization / Project</b>
<b>ALIVI – Associação Aliança pela Vida</b> <i>ALIVI Bakery Expansion</i>
<b>FFF - Fundação Florestan Fernandes</b> <i>Carrying Diadema in the Heart and Condoms in the Head</i>
<b>CFSS - Coletivo Feminista Sexualidade e Saúde</b> <i>Reducing Vulnerability Among Sex Workers</i>
<b>Solar Eunice Weaver</b> <i>Generating New Opportunities</i>
<b>GAPA - Grupo de Apoio à Prevenção à AIDS</b> <i>Human Rights and HIV/AIDS Legislation</i>
<b>IEPAS – Instituto de Estudos e Pesquisa em AIDS de Santos</b> <i>Integrated Response to Damage Reduction</i>

## 3. ASF MONITORING ACTIVITIES

ASF performed close monitoring activities with the Brazilian recipient organizations through monitoring meetings and reports.

### **Monitoring Meetings**

A total of three meetings were conducted with all project coordinators in order to monitor the progress of the projects and to facilitate the interchange of experiences among the recipient organizations. A summary of the meetings agendas is presented on Table 2. Additional meetings were also conducted upon request of the recipient organizations or ASF.

**Table 2 – Monitoring meetings**

Date	Agenda
January 19, 2005	<p>EJAF ISGF 2004 project coordinators presented their projects to ASF staff and to the EJAF ISGF 2005 project coordinators</p> <p>EJAF ISGF 2005 project coordinators presented their work plan to ASF staff and to the EJAF ISGF 2004 project coordinators</p> <p>Monitoring guidelines were presented to the EJAF ISGF 2005 project coordinators</p> <p>EJAF ISGF 2005 project coordinators received a cheque with the EJAF ISGF resources</p>
April 13, 2005	<p>The project coordinators presented their projects progress and discussed follow-up activities with each other and the ASF coordinator</p> <p>ASF staff answered questions concerning report requirements</p>
March 31, 2006	<p>Final results of each project were presented by the project coordinators</p> <p>Final technical and financial reports.</p>

**Reports**

The recipient organizations presented complete technical and financial reports to Associação Saúde da Família (ASF). A summary of the individual technical reports is presented in Appendix I.

## **Financial Advice and Monitoring**

ASF financial department conducted meetings with each recipient organization for counselling and advice on financial matters and the ASF's reporting system.

An ASF proprietary software was developed to monitor all financial activities of the projects. All recipient organizations were instructed on how to use the program, which is available on-line for data input and consultation.

Information regarding financial management of each individual project is available upon request.

## **4. EJAF ISGF 2006 SELECTION PROCESS**

ASF conducted the selection process for EJAF ISGF projects for 2006.

## **5. DISSEMINATION OF INFORMATION**

### **New ASF Internet Site**

The new ASF web site provides information on EJAF ISGF in Brazil. A version in English is currently under construction. Our web page is [www.saudedafamilia.org](http://www.saudedafamilia.org).

### **Conferences and events**

Individual EJAF ISGF projects and a summary of the work of EJAF-ASF in Brazil are being presented at major National and International Conferences and Events:

Human Rights and HIV/AIDS legislation in Brazil\*  
12th International Congress on Infectious Diseases  
Poster Presentation  
Lisbon - 13-18 June, 2006

PSF e Prevenção de DST/AIDS e Gravidez na Adolescência: Indicadores de Processo\*  
Primary Care and prevention of AIDS/STD and unwanted pregnancy among teenagers: Process Indicators  
*8º Congresso Brasileiro de Medicina de Família e Comunidade (8º CBMFC)*  
*II Encontro Luso Brasileiro de Medicina Geral Familiar e Comunitária,*  
Poster Presentation  
São Paulo – 15-18 June, 2006



Community Bakery: An Income Generation Project for People Living with HIV/AIDS

8th Brazilian Congress of Collective Health  
11th World Congress of Public Health  
Poster presentation  
To be held in Rio de Janeiro – 21-25 August, 2006

Saúde Reprodutiva e Prevenção de DST/AIDS em Adolescentes: Modelo de Gestão de Atenção à Saúde Integral e Descentralizada no Município em Diadema-SP

Reproductive Health and AIDS/STD Prevention among Adolescents: management model for integral health care in the municipality of Diadema.  
8th Brazilian Congress of Collective Health  
11th World Congress of Public Health  
Poster presentation  
To be held in Rio de Janeiro – 21-25 August, 2006

Redução de Vulnerabilidade em Trabalhadoras do Sexo

8th Brazilian Congress of Collective Health  
11th World Congress of Public Health  
Poster presentation  
To be held in Rio de Janeiro – 21-25 August, 2006

Fighting AIDS in Brazil through Impact Small Grants Projects

XVI International AIDS Conference  
Conference CD-Rom  
To be held in Toronto – 13-18 August, 2006

\* documentation presented in Appendix II.

## **6. MONITORING PROJECT FINANCIAL REPORT**

EJAF ISGF 2005 Monitoring Project budget, expenditures and counterpart contributions from January 2005 to June 2006 are shown in Table 3.

Detailed information is available upon request.